

**Minutes of the Annual General meeting of the
Henleaze, Stoke Bishop & Westbury-on-Trym
Neighbourhood Partnership held at Westbury-on-Trym Academy,
Channells Hill, Bristol
16th June 2014 at 7 pm**

Members

Ward Councillors

Henleaze - Clare Champion-Smith (P), Glenise Morgan (P)
Stoke Bishop - Peter Abraham (P), John Goulandris (P)
Westbury-on-Trym - Geoff Gollop (P), Alastair Watson (A)

Neighbourhood Partnership Ward Members

Henleaze - Valerie Bishop (P), Maggie Clarke (A), Helen Furber (P),
Simon Tomlinson (A)
Stoke Bishop - Mark Baker (P), Gay Huggins (P), Wendy Hull (P), Alan
Preece (P)
Westbury-on-Trym - Alan Aburrow (A), Sue Boyd (A), David Mayer (P),
Vacancy

Co-opted members -
Anna Maggs (A), Graham Donald (P)

Partners

Jenny Hodges (A) - equality representative.
Mark Runacres (A) – police representative

Also present: Andrew McGrath-Area Coordinator, Steve Gregory-Clerk
to the Neighbourhood Partnership, Mark Sperduty Highways Service
Manager, Gary Brentnall Neighbourhood Officer.

1. Election of Chair and Vice Chair of the Neighbourhood Partnership for 2014/15

AGREED -

- (1) that David Mayer be elected Chair of the Neighbourhood
Partnership for 2014/15;**

(2) that Alan Aburrow be elected Vice Chair of the Neighbourhood Partnership for 2014/15.

2. Election of Chair and Vice Chair of the Neighbourhood Committee for 2014/15

AGREED -

(1) that Councillor Glenise Morgan be elected Chair of the Neighbourhood Committee for 2014/15;

(2) that Councillor John Goulandris be elected Vice-Chair of the Neighbourhood Committee for 2014/15.

3. Welcome and introductions, apologies for absence.

Apologies were received from Councillor Watson, Alan Aburrow, Anna Maggs, Simon Tomlinson, Maggie Clarke, Sue Boyd, Jenny Hodges.

The Partnership were informed that Jackie Longworth - equality representative had resigned from the Neighbourhood Partnership.

4. Adoption of new resident representatives

The Chair welcomed new, co-opted and re-elected members to the Partnership and confirmed adoption of new members to the Partnership.

5. Minutes of the meeting of the Neighbourhood Partnership held on 10 March 2014

The Minutes of the meeting held on 10th March 2014 were confirmed as a correct record and signed by the Chair.

6. Declarations of interest

None declared.

7. Public forum

The Partnership received and noted a statement and petition from Southdown Road/Hillsdon residents in respect of their concerns about 'rat running' and speeding motorists in their roads, avoiding traffic congestion in the area (*A copy of the full statement and*

petition is kept on record in the Neighbourhood Partnership's Minute Book at City Hall).

Following a discussion of the issues raised it was agreed that this matter be referred to the Transport Working Group to feed into its current work relating to the proposed Filton Airfield development and the increase in traffic flows that would bring.

The residents were also advised to liaise with the Deputy Mayor Councillor Geoff Gollop about submitting a petition to Bristol City Council to raise awareness of their concerns further.

8. Feedback from working groups

(1) Transport

The Partnership noted that this report would be used by Mark Sperduty to update the work status.

In respect of the Minor Traffic Schemes the Partnership noted that continuing delays derived mainly from lack of resources within the Council's highways team. In particular it was noted that –

- survey data for the RS1303 feasibility study had been completed but further work had yet to be finalised;
- Downs parking review was set to go, Mark Sperduty to let local Councillors Abraham and Goulandris know when ready;

Action – Mark Sperduty

- White Tree roundabout scheme - continuing lack of progress. Mark Sperduty confirmed that work on this was being checked and that an answer would be available by the end of the week and circulated to all members of the Partnership via the Area Co-ordinator.

Action – Mark Sperduty and Andrew McGrath

- One per year for minor traffic schemes – concern expressed about this and acknowledged limited resource as main cause. Councillor Gollop (Deputy Mayor) agreed to raise profile with Assistant Mayors

Mark Bradshaw and Gus Hoyt to try and improve situation;

Action - Councillor Gollop (Deputy Mayor)

- On-going issue of footway ownership in Westbury Road to be pursued again, hopefully resolved within six months possibly less;

Action – Mark Sperduty

The Neighbourhood Committee then voted on the recommendations as set out in the report.

Resolved –

- (i) that Section 106 money be committed to fund an RTI display board plus a raised mounting platform at the bus stop near Rockside Drive;**
- (ii) that there be commitment to approve in principle the Partnership’s Minor Traffic Schemes budget to fund a pedestrian crossing on Shirehampton Road and additional parking restrictions in and around Westbury village in 2014/16 plus additional parking restrictions in Henleaze in 2016/17 and that cost figures in relation to the first two schemes be brought to the next meeting of the Partnership for consideration;**
- (iii) that a commitment to spend be agreed for the Partnership’s 2014/15 Footway Refurbishment programme with regard to the six schemes detailed in the report, F15, F3, F9, F5, F2, F6.**

(2) Environment

The Partnership noted the comments and actions detailed in the report in particular –

- Work would commence this week on the Stoke Lodge play area;
- Old Quarry Park to be funded by S.106 money and work scheduled to commence September/October this year;

- Canford Park tennis court lights – a drop in session would be held on 24 June to answer questions and give clarification of any outstanding issues.

Serious concern was expressed about poor consultation for this proposal. Chair to write a letter to the Development Control Committee, which would be considering the planning application, on behalf of the Partnership detailing its concerns;

Councillor Abraham expressed a potential Declaration of Interest as Chair elect of Development Control Committee B should this matter be considered by that committee.

Action – David Mayer Chair of Neighbourhood Partnership

Tree report

Noted and an update was given from Stephanie French regarding the replacement trees by University of Bristol relating to Hiatt Baker Hall development. Confirmed the ongoing need for continued vigilance to ensure as far as possible that new trees would be planted within the Stoke Bishop area.

(3) Communication

Noted.

(4) Older People

Noted.

Governance Working Group

Discussion took place that this Group consider and develop a protocol for the expenditure of Community Infrastructure Levy money.

Agreed that the Area Co-ordinator circulate proposals to all Members of the Partnership to seek views and report back to the Partnership accordingly.

Action - Andrew McGrath

(Councillor Abraham left the meeting at this point)

9. Wellbeing

The Partnership received a report of the Area Co-ordinator (agenda item no. 9) regarding the recommendations of the Wellbeing Panel.

The Neighbourhood Committee considered the recommendations and on being put to the vote unanimously -

Resolved -

- (1) that the Wellbeing allocation for the coming year be noted;**
- (2) that the Wellbeing recommendations, as set out below, be agreed;**

Applicant	Project	Amount
1. Friends of the Downs and Avon Gorge	Produce a brochure aimed at increasing membership and encouraging people to take greater care of the gorge and downs	£337 Fund fully
2. Bristol Neighbourhood Watch Network	Purchase new IT equipment to produce publicity and keep in contact with members	£750 Fund fully
3. NP Working Group for Older People	At least 3 trips using 3 buses per trip	Fund up to £3,000
4. Trinity Henleaze URC	Improved toilet facilities	£3,000 Not funded
5. NP Environment Working Group	Combined dog/waste Bin for Clover Ground	£3,000 Fund fully
6. Chess in Schools	Bridging generation gaps with chess. Develop children's chess and start chess clubs in 2 retirement homes. Hold matches between young and old	£2,000 Not funded
7. 43 rd Bristol Scouts	Scout hut improvement: Refurbishment of Toilets	£3,000 Fund fully

- (3) that the latest monitoring update of Wellbeing Grant recipients be noted.**

10. Area Co-ordinator's report

The Partnership considered a report of the Area Co-ordinator (agenda item no. 10) updating on various issues.

Stoke Bishop Planning Group - an issue of concern was raised in respect of parking by university students and the need to enforce Condition 2 of the planning permission.

Agreed that David Mayer and Councillor Goulandris write a strong letter to the Planning Office about the Enforcement of Condition 2.

Action - David Mayer and Councillor Goulandris

Community Actions – noted that car sale activity on the streets at Towerleaze had been significantly reduced.

Future dates – noted a clash of dates of Stoke Bishop Neighbourhood Forum and Transport Working Group, Area Co-ordinator to amend.

Action – Andrew McGrath

Artwork and Barbeque on the Downs –

The NP was informed that the Downs Committee on 14 April 2014 had agreed to allow the installation of a temporary art work by the U.S artist Oscar Tuazon on the Downs this summer. Following this meeting, soundings were made by email to the Downs Committee members regarding the location of the installation. Based on the majority view of the Committee, the Lord Mayor and Master of Merchant Venturers had given their approval for the project to proceed to a planning application for the installation of the temporary artwork at the agreed location.

The location had been identified due to its not being close to any residential property, being away from the meadow areas and Sites of Special Scientific Interest and away from any areas used for sport, events or temporary parking.

Councillor Abraham had requested that the NP also express its view on the location of the artwork. The Downs Committee had also been requested to agree to the same location being used as a designated barbeque site in future years and the NP was being asked to consider if it was willing to support the suggested location of the barbeque site (in the same location as the artwork proposal) or would like to suggest an alternative location.

The Partnership voted on this and there was a clear majority in favour (10 in favour, 1 abstention).

Resolved -

- 1. that dates of the next forums and the notes of the last forums be noted;**
- 2. that the latest meeting schedule be noted and dates of forums and Neighbourhood Partnership meetings in 2014/15 be agreed;**
- 3. that the proposed location of art installation on the Downs over the summer, and a more permanent barbeque site at the same location, be agreed;**
- 4. that the latest update on the Neighbourhood Partnership review and service reorganisation, including proposals regarding Neighbourhood Partnership influence over Parks maintenance, be noted;**
- 5. that the statement regarding modelling of the 20mph rollout be noted;**
- 6. that the updates on this Neighbourhood Partnership's devolved budgets be noted and that the Governance Working Group develop a protocol for the expenditure of Community Infrastructure Levy money subject to feedback from Members of the Partnership as previously agreed.**

(Councillor Goulandris left the meeting at this point)

11. Neighbourhood Partnership annual meeting business

The Partnership considered a report of the Democratic Services officer (agenda item no. 11) updating on various issues.

Resolved –

- 1. That the Neighbourhood Partnership membership be noted;**
- 2. That the Neighbourhood Committee and Neighbourhood Partnership terms of reference and the Neighbourhood Committee financial operating framework be noted;**

3. That the devolved budgets and influence on services be noted;
4. That the meeting schedule including subgroups and forums be agreed;
5. That the financial statement and expenditure from 2013-14 be noted;
6. That the dates for updating the Neighbourhood Partnership action plan and communications plan be noted.

12. Area Coordinator's annual business

The Partnership considered a report of the Area Co-ordinator (agenda item no. 12) updating on various issues.

Resolved –

That the financial summaries on devolved budgets that were available to the Neighbourhood Partnership in 2013-2014 be noted.

13. Neighbourhood working priorities-update

The Partnership considered a report of the Neighbourhood Working Coordinator (agenda item no. 13) which gave an update on the priorities.

Arising from the discussion serious concern was raised about on-going litter problems. There was a general consensus that the contractor, May Gurney, was not maintaining the level of standard as specified. Area Co-ordinator to find out the detail of the specification and inform the Members of the Partnership.

Action – Andrew McGrath

Resolved –

That the update on the priorities be noted.

(The meeting ended at 9.45 pm)

CHAIR